

聖公會偉倫小學

大嶼山愉景灣第十三區

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2018-2019年度小一「自行分配學位」申請須知

- (一) 收表日期： 2017 年 9 月25 至 29日
- (二) 收表時間： 上午9:00至下午4:00
- (三) 收表地點： 本校校務處
- (四) 學校編號： 115819
- (五) 校網編號： 99
- (六) 遞交申請表時必須帶備下列文件： (正本備查，副本交本校保存，完成有關程序後銷毀)

1. 已填妥及由申請人(擬報讀本校之兒童)家長或監護人簽署之申請表(一式三份)
2. 申請人的香港出生證明書正、副本
(若申請人非本港出生，請出示該申請人的外地出生證明書及獲准在本港居留和就學的身份證明文件正、副本)
3. 申請人家長或監護人的身份證或身份證明文件正、副本
(若家長或監護人無暇親自交表，來人須出示申請人家長或監護人身份證明文件副本)
4. 申報的居住地址證明文件正、副本(文件上的姓名須與申請人家長或監護人姓名相同)
(認可文件包括最近3個月之水/電/煤氣/住宅電話/差餉單/公屋租咭或已蓋釐印租約)
(請注意：由於銀行信件、法庭傳票及稅單上的地址有可能是通訊地址而非居住地址，因此教育局一向不接受為住址證明文件)
5. 如選擇(丙部[甲項]) 申報兄或姊在本校就讀，必須出示以下文件：
 - a. 本校兄或姊之出生證明書正、副本 及
 - b. 本校兄或姊之學生手冊第一頁副本(必須附有家長簽署及學校蓋印)
6. 如選擇(丙部[乙4項]) 申報父/母/兄/姊為本校的畢業生，必須出示以下文件：
 - a. 父/母/兄/姊的出生證明書正、副本 及
 - b. 父/母/兄/姊的畢業證書正、副本
7. 如選擇(丙部[乙6項]) 申報宗教信仰，必須出示以下文件：
 - a. 父/母的洗禮證明書正、副本 及
 - b. 申請人的洗禮證明書正、副本

** 如申請人仍未洗禮，則必須提供父/母的洗禮證明書及其所屬教會的證明信件(以確認申請兒童有經常出席教會活動，如崇拜或主日學班等)。

- (七) 結果公佈日期：2017年11月27日(星期一)
- (八) 結果公佈方法：名單(只有申請人編號)會於公佈日期當天9時開始張貼於學校正門及上載於本校校網，請保留申請人的編號以作查閱結果之用。

Notes for 2018-2019 P1 Admission for Discretionary place

- (1) Application Date: 25th to 29th September, 2017
- (2) School Hours: 9:00 am to 4:00 pm
- (3) Place: School Office
- (4) School No: 115819
- (5) School NET: 99
- (6) Documents to be submitted: (Please prepare original and photocopies for verification. The photocopies will be kept by school and destroyed after use)
 - (i) The completed application form with signature of the parent / guardian (in 3 copies)
 - (ii) The applicant child's Hong Kong Birth Certificate and its photocopy (In the absence of a Hong Kong Birth Certificate, the parent / guardian should bring along the applicant child's Birth Certificate (non-local) and document(s) permitting him / her to stay in Hong Kong and their photocopies
 - (iii) The parent / guardian's Identity Card, Passport or other identity document (If the parent / guardian cannot come in person, his or her representative should produce a photocopy of the parent / guardian's identity documents)
 - (iv) Proof of residential address and its photocopy (The name on the document submitted as proof of residential address should agree with that of the parents / guardians)
The accepted proof documents include water / electricity / town gas / residential telephone bills / demand notes for rates, public housing tenancy agreement / stamped tenancy agreement within 3 months
Please note that the address on a bank letter, court summons and tax bills may be a correspondence address and not a residential address. Therefore, such documents have not been accepted as proof of residential address by the Education Bureau all along)
 - (v) If choosing Part C (A) Sibling(s) studying or parent(s) working in the primary school, the following documents should be submitted:
 - a. Birth Certificate of the applicant child's sibling and its photocopy
 - b. Photocopy of Student Information page of School Student Handbook (parents' / guardians' signature and school chop must be included)
 - c. Parent's working testimonial and its photocopy
 - (vi) If choosing Part C (B4) Parent(s) or Sibling(s) being a graduate of the primary school, the following documents should be submitted:
 - a. Birth Certificate of the applicant child's sibling and its photocopy
 - b. Photocopy of graduate certificate of the applicant child's sibling / parent
 - (vii) If choosing Part C (B6) Same Religious Affiliation as the sponsoring body which operates the primary school, the following documents should be submitted:
 - a. Baptism Certificate of the parent / guardian and its photocopy **AND**
 - b. Baptism Certificate of the applicant child and its photocopy

** If the applicant child has not been baptized, the Baptism Certificate of the parent / guardian and the church proof letter which acknowledges the applicant child has consistently attended church activities such as worship or Sunday school should be produced.
- (7) Date of announcement : 27th November, 2017 (Mon)
- (8) Ways of Annoucement: Applicants' List (only the application number) will be posted at the school entrance and published on the school website. Please keep the application number for reference.